

BPRO Conference Registration Information


It pays to be a BPRO member! Registration fees differ for Members and Non-Members, and BPRO members get first priority for registration. If you'd like to take advantage of early registration, you must become a BPRO member **before** open registration begins.

Registration Costs & Dates:

- BPRO Member Registration: \$250.00 (*Opens 02/17/26*)
- Non-Member Registration: \$300.00 (*Opens 02/27/26*)


Important Deadlines:

- Last day to register: *04/01/26 (Payments must be received or postmarked by this date. Online payments are preferred.)*
- **Registrations received after 04/01/26 will NOT be accepted.**
- Substitutions deadline: *04/15/26 (No exceptions).*
- BPRO Registration Cancellation deadline: *04/15/26.*

 Early registration is encouraged to secure the best options for sleeping room reservations.

What's Included in Conference Registration?

- Conference Materials & ID badge
- **Wednesday:** Lunch
- **Thursday:** Breakfast & Lunch
- **Friday:** Breakfast only
- See tentative menus on page 5

 **Please note:** Conference registration does **not** include sleeping room reservations.

Need Assistance?

- **Conference Registration Questions:** Contact Dannielle Tosh at Dannielle.tosh@dss.virginia.gov
- **BPRO Membership Questions:** Contact Donna Montgomery at dmontgomery@roanokecountyva.gov
- **Payment Receipts:** Your confirmation letter will include your payment details. For additional information, contact one of the following:
 - Stacy Bowman at S.Bowman@dss.virginia.gov
 - Donna Montgomery at Dmontgomery@roanokecountyva.gov
 - Dannielle Tosh at Dannielle.tosh@dss.virginia.gov
 - Tina Caldwell-Eheart at Eheart@charlottesville.gov
 - Tonia Alexander at alexant@charlottesville.gov



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Spring 2026 Conference Registration & Hotel Information

Registration Details

- ◇ **ALL attendees must complete their respective organization's online registration using the links below.**
- ◇ Registration is **ONLINE ONLY** with two payment options:
 - "Pay Now" option
 - "Pay Later" option
 - ◇ **Hotel reservation links will ONLY be provided after full registration payment is received.**

🕒 **Early registration is recommended!** Limited rooms are available at **The Lodge** and **The Woodlands**.

Registration Links

- **BPRO Registrants:** [2026 BPRO Spring Conference Registration Link](#)
- **POSSESS Registrants:**

Hotel Reservations & Rates

- Eligibility:** Hotel reservation links will be included in your confirmation letter *after* full registration **and** payment are received.
- Rate:** Government per diem rate, currently **\$134/night** plus taxes and fees.
- Deposit:** A one-night room charge + tax is required at reservation.
- Cancellation Policy:** Hotel cancellations require **72-hour notice**—details are listed in your HOTEL Confirmation.

Parking & Transportation

- 🚗 **Self-Parking (Hotel Guests):**

\$15.00 per guestroom, per night. Parking is charged to the hotel reservation, and a parking pass will be provided upon arrival.

- 🚗 **Non-Hotel Guests:**

Parking payment must be made using the hotel's designated parking app. Instructions will be posted throughout the parking areas. Please read all signage carefully and download **only** the app listed.



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- **P** Day Travelers:

Several parking areas offer payment kiosks. Please pay the posted rate at the lot.

- **!** Important Reminders:

- Pay close attention to kiosk signage and follow all directions.
- If paying via an app, download **only** the parking app listed on the signage.

- **🚌** Shuttle Service:

BPRO will provide shuttle service between **The Woodlands** and the **Williamsburg Lodge** for attendees staying at The Woodlands on the following days and times:

- **Wednesday, 04/29/26:** 7:00–9:00 a.m. and 4:45–6:45 p.m.
- **Thursday, 04/30/26:** 7:00–9:00 a.m. and 4:45–6:45 p.m.

Shuttle Locations:

- **PU (Pick-Up):**

The Woodlands Hotel
105 Visitor Center Dr, Williamsburg, VA 23185

- **ST (Shuttle Stops):**

- Francis Street behind **Shields Tavern** (just past the corner of Francis & Blair Streets), Williamsburg, VA 23185
- **Lot 44** (Art Museum Parking Lot), Colonial Williamsburg

- **DO (Drop-Off):**

Williamsburg Lodge – Conference Side on South England
310 S England St, Williamsburg, VA 23185

Need Assistance?

- **BPRO Registrants:** Contact **Dannielle Tosh** at Dannielle.tosh@dss.virginia.gov
- **POSSESS Registrants:** Contact **Dhaniella Munoz** at Dhaniella.WijayaMunoz@jamescitycounty.gov



Conference Meals & Tentative Menus

Breakfast – Wednesday: *On your own*

Lunch – Wednesday: Buffet Style

- Chicken Scaloppini & Rosemary Roasted Beef Shoulder
- Steamed New Potatoes in Garlic Parsley Butter
- Farmers' Market Vegetables in Herb Butter
- Mixed Green Salad
- Strawberry Cheesecake

Breakfast – Thursday: Buffet Style

- Chilled Orange & Grapefruit Juice
- Sliced Seasonal Fruits
- Breakfast Potatoes
- Scrambled Eggs
- Bacon

Lunch Thursday: Soup & Sandwich Buffet

- Chicken Tortilla Soup
- Assorted Sandwiches: Sugar-Cured Ham, Roasted Chicken Caesar Wrap, Mozzarella & Tomato Panini
- Chocolate Brownies

Breakfast Friday: Buffet Style

- Chilled Orange and Grapefruit Juice
- Sliced Seasonal Fruits
- Breakfast Potatoes
- Scrambled Eggs
- Sausage Patties

Food Allergies:

- If you have a food allergy, please indicate this on the registration form. We will be offering buffet-style breakfast and lunch with many food options throughout the conference. If you have a food allergy related to any of the menu items listed, please email dannielle.tosh@dss.virginia.gov so we can do our best to accommodate your needs.
- To allow adequate time for planning, we kindly ask that all special meal requests be submitted by **April 15, 2026**. Requests received after this date cannot be guaranteed a special meal ticket.



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 Find full conference details at:

 www.mybpro.org

 www.vapossess.org