





## BPRO Conference Registration Information


It pays to be a BPRO member! Registration fees differ for Members and Non-Members, and BPRO members get first priority for registration. If you'd like to take advantage of early registration, you must become a BPRO member **before** open registration begins.

### Registration Costs & Dates:

- BPRO Member Registration: \$250.00 (*Opens 02/17/26*)
- Non-Member Registration: \$300.00 (*Opens 02/27/26*)

### Important Deadlines:

- Last day to register: *04/01/26 (Payments must be received or postmarked by this date. Online payments are preferred.)*
- **Registrations received after 04/01/26 will NOT be accepted.**
- Substitutions deadline: *04/15/26 (No exceptions).*
- BPRO Registration Cancellation deadline: *04/15/26.*

 Early registration is encouraged to secure the best options for sleeping room reservations.

### What's Included in Conference Registration?

- Conference Materials & ID badge
- **Wednesday:** Lunch
- **Thursday:** Breakfast & Lunch
- **Friday:** Breakfast only
- See tentative menus on page 5

 **Please note:** Conference registration does **not** include sleeping room reservations.

### Need Assistance?

- **Conference Registration Questions:** Contact Dannielle Tosh at [Dannielle.tosh@dss.virginia.gov](mailto:Dannielle.tosh@dss.virginia.gov)
- **BPRO Membership Questions:** Contact Donna Montgomery at [dmontgomery@roanokecountyva.gov](mailto:dmontgomery@roanokecountyva.gov)
- **Payment Receipts:** Your confirmation letter will include your payment details. For additional information, contact one of the following:
  - Stacy Bowman at [S.Bowman@dss.virginia.gov](mailto:S.Bowman@dss.virginia.gov)
  - Donna Montgomery at [Dmontgomery@roanokecountyva.gov](mailto:Dmontgomery@roanokecountyva.gov)
  - Dannielle Tosh at [Dannielle.tosh@dss.virginia.gov](mailto:Dannielle.tosh@dss.virginia.gov)
  - Tina Caldwell-Eheart at [Eheart@charlottesville.gov](mailto:Eheart@charlottesville.gov)
  - Tonia Alexander at [alexant@charlottesville.gov](mailto:alexant@charlottesville.gov)



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## Spring 2026 Conference Registration & Hotel Information

### Registration Details

- ◇ **ALL attendees must complete their respective organization's online registration using the links below.**
- ◇ Registration is **ONLINE ONLY** with two payment options:
  - "Pay Now" option
  - "Pay Later" option
    - ◇ **Hotel reservation links will ONLY be provided after full registration payment is received.**

🕒 **Early registration is recommended!** Limited rooms are available at **The Lodge** and **The Woodlands**.

### Registration Links

- **BPRO Registrants:**
- **POSSESS Registrants:**

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### Hotel Reservations & Rates

- Eligibility:** Hotel reservation links will be included in your confirmation letter *after* full registration **and** payment are received.
- Rate:** Government per diem rate, currently **\$134/night** plus taxes and fees.
- Deposit:** A one-night room charge + tax is required at reservation.
- Cancellation Policy:** Hotel cancellations require **72-hour notice**—details are listed in your HOTEL Confirmation.

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### Parking & Transportation

- 🚗 **Self-Parking (Hotel Guests):**  
\$15.00 per guestroom, per night. Parking is charged to the hotel reservation, and a parking pass will be provided upon arrival.
- 🚗 **Non-Hotel Guests:**  
Parking payment must be made using the hotel's designated parking app. Instructions will be posted throughout the parking areas. Please read all signage carefully and download **only** the app listed.



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## - **P** Day Travelers:

Several parking areas offer payment kiosks. Please pay the posted rate at the lot.

## - **!** Important Reminders:

- Pay close attention to kiosk signage and follow all directions.
- If paying via an app, download **only** the parking app listed on the signage.

## - **🚌** Shuttle Service:

BPRO will provide shuttle service between **The Woodlands** and the **Williamsburg Lodge** for attendees staying at The Woodlands on the following days and times:

- **Wednesday, 04/29/26:** 7:00–9:00 a.m. and 4:45–6:45 p.m.
- **Thursday, 04/30/26:** 7:00–9:00 a.m. and 4:45–6:45 p.m.

## Shuttle Locations:

### - **PU (Pick-Up):**

The Woodlands Hotel  
105 Visitor Center Dr, Williamsburg, VA 23185

### - **ST (Shuttle Stops):**

- Francis Street behind **Shields Tavern** (just past the corner of Francis & Blair Streets), Williamsburg, VA 23185
- **Lot 44** (Art Museum Parking Lot), Colonial Williamsburg

### - **DO (Drop-Off):**

Williamsburg Lodge – Conference Side on South England  
310 S England St, Williamsburg, VA 23185

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## Need Assistance?

- **BPRO Registrants:** Contact **Dannielle Tosh** at [Dannielle.tosh@dss.virginia.gov](mailto:Dannielle.tosh@dss.virginia.gov)
- **POSSESS Registrants:** Contact **Dhaniella Munoz** at [Dhaniella.WijayaMunoz@jamescitycounty.gov](mailto:Dhaniella.WijayaMunoz@jamescitycounty.gov)



## Conference Meals & Tentative Menus

### Breakfast – Wednesday: *On your own*

#### Lunch – Wednesday: Buffet Style

- Chicken Scaloppini & Rosemary Roasted Beef Shoulder
- Steamed New Potatoes in Garlic Parsley Butter
- Farmers' Market Vegetables in Herb Butter
- Mixed Green Salad
- Strawberry Cheesecake

#### Breakfast – Thursday: Buffet Style

- Chilled Orange & Grapefruit Juice
- Sliced Seasonal Fruits
- Breakfast Potatoes
- Scrambled Eggs
- Bacon

#### Lunch Thursday: Soup & Sandwich Buffet

- Chicken Tortilla Soup
- Assorted Sandwiches: Sugar-Cured Ham, Roasted Chicken Caesar Wrap, Mozzarella & Tomato Panini
- Chocolate Brownies

#### Breakfast Friday: Buffet Style

- Chilled Orange and Grapefruit Juice
- Sliced Seasonal Fruits
- Breakfast Potatoes
- Scrambled Eggs
- Sausage Patties

### Food Allergies:

- If you have a food allergy, please indicate this on the registration form. We will be offering buffet-style breakfast and lunch with many food options throughout the conference. If you have a food allergy related to any of the menu items listed, please email [dannielle.tosh@dss.virginia.gov](mailto:dannielle.tosh@dss.virginia.gov) so we can do our best to accommodate your needs.
- To allow adequate time for planning, we kindly ask that all special meal requests be submitted by **April 15, 2026**. Requests received after this date cannot be guaranteed a special meal ticket.



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 Find full conference details at:

 [www.mybpro.org](http://www.mybpro.org)

 [www.vapossess.org](http://www.vapossess.org)