

## **BPRO Be All You Can Be Scholarship in honor of Kay Lewis**

### **Award Criteria For Current BPRO Members**

Kay Lewis began her career as a school teacher graduating from Longwood College. In her role as a teacher, she championed for her students and worked hard to instill excellence. Kay soon transitioned to Eligibility Worker at Northampton Department of Social Services and was later promoted to Eligibility Supervisor. As a Supervisor, Kay was passionate about promoting excellence within her unit. This passion led her to become an advocate of encouraging all Benefit Program Staff across the Commonwealth to Be All You Can Be.

In her spare time she served on the Accomack Board of Supervisors and Accomack Department of Social Services Board; Kay is currently a member of Parks and Recreation Committee in Accomack, serves as a committee member for the War Memorial in Parksley and is a current member on the Members Helping Members Committee for A&N Electric Coop. She loves gardening and is a fan of all sports, but played and coached softball for many years. Kay worked part time at Riverside Hospital while a Supervisor at Northampton Department of Social Services and is still employed.

Kay served as BPRO President, BPRO PD 21/22 President, Energy Chair and she is currently serving as BPRO's Parliamentarian. She is an expert in rules of order and ensures our meetings are conducted appropriately. Kay also assists our organization in the drafting and interpretation of policy procedures. Excellence defines Kay, and in her honor, we choose to rename the Guy Lusk Scholarship to the Be All You Can Be Award in honor Kay Lewis.

#### Eligibility Requirements:

- A. Must have an active BPRO membership for 3 years in the organization.
- B. Applicants must have worked at least 3 years with LDSS or VDSS.
- C. Continuing education is intended to benefit the applicant in their present position or career progression with DSS.
- D. Short description on how the course would benefit their career.
- E. Registration or confirmation letter from higher education required. A verification or certificate of completion a course completed during the period of July 1<sup>st</sup> thru June 30<sup>th</sup> of current year.
- F. Deadline April 30<sup>th</sup> of current year.

#### Filing the Scholarship Application:

Scholarship applications will be accepted January thru April and must be post marked no later than April 30<sup>th</sup> of each calendar year. The winner will be announced at the spring conference in May. If there is not a conference, the winner will be notified by mail no later than May 31st of the calendar year. The scholarship award will be for the purpose of funding any educational expenses (books, fees, etc.). **The decision of the scholarship committee is final!** The scholarship will be in the amount of \$ **500.00** per school year.

### **The Scholarship Award Selection:**

All applications will be screened by the scholarship committee to make sure they meet the criteria established. All applications that have met the requirements will be reviewed or selection. The committee will review the completed application and select the top 3 applications, one of which will be awarded the scholarship. Once the process is narrowed to the 3 best (application and essay) the committee will vote to select the winner of the scholarship. **In the case of a tie or if a decision cannot be made, the final decision will be determined by the Scholarship committee chairperson, this decision will be final** (the chairperson will only vote in case of a tie or if a decision cannot be equitably be made). If there are no requests or candidates that meet the criteria for one of the scholarships, then two candidates of the other scholarship can be awarded per Executive Board approval.

### **The Scholarship Committee:**

The scholarship committee will consist of the Professional Development Committee.

### **Miscellaneous Information:**

BPRO reserves the right to use the name and / or photograph of the scholarship award recipient in promotional materials designed to increase awareness of the scholarship fund, and to solicit funding or advertise fundraising events for the scholarship fund.



## **Be All You Can Be Scholarship in honor of Kay Lewis Application**

Applicants Name:

Mailing Address:

E-mail Address:

Agency Affiliation:

Current Job Title:

Years employed by Dept. of Social Services:

Years in current job:    From                    to

Years in previous agencies as a Benefit Programs Specialist:    From                    to  
Name of other agency(s):

College, University or Vocational School attending:

Current Member of BPRO:    Yes                    No

Member of BPRO since:

How will this course benefit you in your present position (maximum 150 words)?

Applicant's signature:

Director/Designee's Signature

**Return the application by April 30, 2022 to:**

Dannielle Tosh, Bedford County DSS

Email: [dannielle.tosh@dss.virginia.gov](mailto:dannielle.tosh@dss.virginia.gov)

US Mail: PO Box 1187 Bedford, VA 24523

FAX: (540) 587-0781