

Election Procedure

- 1. At the 4th quarter Board meeting (usually June for State) a representative from each PD will be selected for the Nominating Committee and presented to the Board**

- 2. At the 1st quarter (September for State Board) the charge will be delivered to the Nominating Committee by the State President. At this meeting the Nominating Committee will set a meeting date to have the interest forms sent out to membership (a maximum of 30 days should be allowed for the forms to be sent and returned to the committee) so that they will be received no later than 35 days PRIOR to the Fall Conference**

- 3. The Nominating Committee will meet at the Fall Conference and complete the process, providing an update to the Executive Committee**

- 4. 2nd Quarter Board meeting (December), the Nominating Committee will present the slate of officers and open the floor for nominations. (Each person nominated shall have the support of his or her director prior to being placed on the ballot. Those who are nominated from the floor should have that information available to the Nominating Committee at the December Board meeting).**

- 5. Nominating Committee will prepare the numbered ballots to be sent to the membership by 1/15 of the election year with a return date of 2/15 of the election year.**

- 6. The Nominating Committee at the March Board will count ballots with a report to the executive board that date of the elected slate of officers.**